**TO:
FROM:
DATE:
SUBJECT:** 2024 ASPE Convention & Expo Trip Report

**ABOUT THE ASPE CONVENTION & EXPO:**Advancing plumbing engineering for more than 50 years, the ASPE Convention & Expo is the ONLY industry event designed to showcase innovations in plumbing system design—where plumbing engineers, designers, specifiers and contractors can learn about the latest plumbing products, services, and design techniques.

The ASPE Convention & Expo is the ONLY event designed to enhance the professional development, technical education, and career growth of plumbing engineering professionals. Attend and discover game-changing innovations, profitable solutions, and new ideas to maintain your competitive edge.

Combining broad network make up of thousands of industry professionals, an extensive line-up of professional development sessions designed exclusively for plumbing industry professionals and the largest plumbing design product tradeshow in the country, the 2024 ASPE Convention & Expo is where the industry gathers and remains the must-attend event of the year.

**MAIN PURPOSE OF ATTENDING:***State here the main reason(s) why you chose to attend the 2024 ASPE Convention & Expo.*

 **TOP THREE TAKEAWAYS FROM ATTENDING THE 2024 ASPE CONVENTION & EXPO:**

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| --- | --- |
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**SUMMARY OF EXPERIENCE:***State in this section your overall attendee experience. Was it worth your time and money? Do you wish you had more/less time there? What takeaways did you get out of attending the education sessions? How did you feel about the variety of products/services/equipment on display on the show floor? What did you learn by visiting some of the special show floor features (i.e. Innovation Theater and Wall, etc.)?*

**RECOMMENDATIONS:***Include in this section how you want to implement the knowledge you gained at the 2024 ASPE Convention & Expo at your company. Are there new products/services/equipment that you saw on the show floor that you want your company to purchase or research further? Also state here if you feel that other people should have attended or should attend the 2024 ASPE Convention & Expo.*

## COST BREAKDOWN:

|  |  |  |
| --- | --- | --- |
|  | Budget  | Actual |
| Registration Fee | $ | $ |
| Conference Fee | $ | $ |
| Airfare | $ | $ |
| Transportation | $ | $ |
| Hotel | $ | $ |
| Meals | $  | $  |
| **TOTAL** | $ | $ |

**NEW CONTACTS MADE:**

|  |  |  |  |
| --- | --- | --- | --- |
| Contact 1 Full Name | Company Name | Title | Area of Expertise |
| Contact 2 Full Name | Company Name | Title | Area of Expertise |
| Contact 3 Full Name | Company Name | Title | Area of Expertise |
| Contact 4 Full Name | Company Name | Title | Area of Expertise |
| Contact 5 Full Name | Company Name | Title | Area of Expertise |
| Contact 6 Full Name | Company Name | Title | Area of Expertise |
| Contact 7 Full Name | Company Name | Title | Area of Expertise |